

SECRET

SAPC-1644 ✓
Copy 4 of 6

**MEMORANDUM FOR: Project Director of Administration
Project Contracting Officer**

29 March 1956

**SUBJECT : Performance of Travel in Connection with Meetings with
Suppliers and/or Contractors**

1. I would appreciate being kept advised of all travel performed for the purpose of meetings with our suppliers/contractors.

2. It will be the responsibility of the Director of Administration to ensure that all travel for this purpose is coordinated with the Contracting Officer who in turn will keep me advised.

15/
RICHARD M. NISSELL, JR.
Project Director

DJM

- 1-Dir of Admin
- 2-Contracting Offr
- 3-Dep Pro. Dir
- 4-AMS Chrono
- 5-Pro. Chrono
- 6-Pro. Reading

SECRET